

SAFEGUARDING / CHILD PROTECTION ACTION PLAN

Lansdown Hockey Club



The Club will ensure that:	Standard met Y/N	Date of Completion	How is it monitored and reviewed?	Action
The club have adopted England Hockey's Child Protection Policies	Y		To be reviewed annually at committee	<ul style="list-style-type: none"> Add onto first agenda of committee for next 09/10 season
The club have recruited a Child Welfare Officer	Y		To be elected every year	
The club have identified individuals who are working with young people that require a CRB check and have a plan in place for these to be checked through EH	Y	In progress	<p>All coaches and volunteers working with juniors to be CRB checked and reviewed every season.</p> <p>Committee Members, Team Captains and drivers of teams who have under 18's to have at least 3 people CRB'd in each team.</p>	<ul style="list-style-type: none"> CWO to ensure all coaches and volunteers have completed CRB form by Nov 08 Coaches/Volunteers CRB's to be reviewed annually at the start of 09/10 All committee members, team captains and drivers to have completed CRB's by Dec 08
The club have registered with England Hockey Criminal Records Bureau (CRB) checking service	Y		The current CWO is registered with EH CRB checking service	
The club have sent relevant people on a scUK "Safeguarding and Protecting Children (previously Good Practice and Child Protection) Workshop"	Y		<p>Copies of certificates are kept on record and courses are advertised to coaches/volunteers.</p> <p>This is to be review annually by committee</p>	<ul style="list-style-type: none"> Ensure all coaches/volunteers have an up to date Safeguarding and Protecting Children certificate (to be renewed every three years)

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The club agree to seek appropriate consents from players involved in the programme	Y		Parental consent is gained from parents on annual membership forms	<ul style="list-style-type: none"> • Membership forms to be updated annually with parental signatures.
All coaches, players, staff and volunteers are aware of how to report a concern			This is implemented and monitored by the CWO	<ul style="list-style-type: none"> • Make policies and procedures downloadable off the website • Mini guidelines available
The policies and procedures are available to parents upon request	Y		This is implemented and monitored by the CWO	<ul style="list-style-type: none"> • Make policies and procedures downloadable off the website • Create pack for parent at the start of 09/10 season including all relevant information.