

LANSDOWN HOCKEY CLUB

www.lansdownhockey.co.uk



SENIOR HEAD COACH ROLES & RESPONSIBILITIES

NAME:

REPORTING TO: Lansdown Hockey Club Committee

Role Purpose

To take full responsibility for Lansdown Hockey Club's (LHC) senior coaching sessions.

Main Duties

- To maintain high ethical standards in coaching and prepare all coaching sessions in advance
- Conduct sessions throughout the hockey season as agreed by LHC committee
- To work with and include any assistant coaches in the preparation and running of each session
- To attend LHC coaches team meetings and report on progress
- To offer feedback on the LHC teams and any degree of success of teams in leagues and competitions
- To assist in the selection of teams
- To inform team captains in advance of any sessions that cannot be attended, and determine a coach available to run the sessions
- Ensure all equipment is present at training sessions
- Report to the publicity officer any information for inclusion on the website or any other LHC publications
- Ensure all necessary information is available at all coaching sessions, ie players details. This information must be passed onto anyone deputising for the Head Coach
- Keep up to date player records, ie. telephone numbers and medical information etc
- Ensure a first aid kit is available at all sessions
- Ensure that access to a mobile telephone is available for players and the coach in an emergency

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- Ensure necessary forms are completed as and when required, eg. Registers are taken each session, accident and incident reports forms are filled out as required etc.

This role description is not to be regarded as exclusive or exhaustive and in consultation with LHC Committee, may be altered at any time.

Special Conditions

- England Hockey Level 2 or above coaching qualification -
- England Hockey coaching register -
- Coaching Insurance -
- Up to Date Enhanced CRB Disclosure -
- Attendance on the sports coach UK 'Equity in your Coaching' Course -
- Attendance of the sports coach UK 'Safeguarding and Protecting Children' Course -
- First Aid Qualified -

Signed (Chair Person): Date

Print Name:

Signed (Club Secretary):.....Date

Print Name: